

**PHYSICAL REPORT OF OPERATIONS**  
As of March 31, 2017

Department : LABOR AND EMPLOYMENT  
 Agency : Office of the Secretary  
 Operating Unit : Regional Office No. 02  
 Organization Code (UACS) :

| Particulars   | UACS CODE   | Physical Targets |             |             |             |            | Physical Accomplishments |             |             |             |        | Variance  | Remarks |
|---|---|------------------|-------------|-------------|-------------|------------|--------------------------|-------------|-------------|-------------|--------|-----------|---------|
|   |   | 1st Quarter      | 2nd Quarter | 3rd Quarter | 4th Quarter | TOTAL      | 1st Quarter              | 2nd Quarter | 3rd Quarter | 4th Quarter | TOTAL  |           |         |
| 1   | 2   | 3                | 4           | 5           | 6           | 7          | 8                        | 9           | 10          | 11          | 12     | 13=(7-12) | 14      |
| <b>Part A</b>   |   |                  |             |             |             |            |                          |             |             |             |        |           |         |
| <b>I. OPERATIONS</b>  |   |                  |             |             |             |            |                          |             |             |             |        |           |         |
| <b>MFO 2 : EMPLOYMENT FACILITATION AND CAPACITY BUILDING SERVICES</b> |   |                  |             |             |             |            |                          |             |             |             |        |           |         |
| <b>A Employment Facilitation</b>                                      |   |                  |             |             |             |            |                          |             |             |             |        |           |         |
| a2.1  | No. of qualified persons referred for placement                                       | 5,661            | 5,662       | 5,661       | 5,661       | 22,645     | 8,252                    |             |             |             | 8,252  |           |         |
| a2.2  | Percentage of jobseekers placed for employment  | 80.00%           | 80.00%      | 80.00%      | 80.00%      | 80.00%     | 7804.00%                 |             |             |             |        |           |         |
| a2.3  | No. of individuals reached through Labor Market Information (LMI)                     | 23,334           | 23,334      | 23,334      | 23,334      | 93,336     | 30,575                   |             |             |             | 30,575 |           |         |
| a2.4  | Percentage of individuals who rate the services provided as satisfactory and better   | 70%              | 70%         | 70%         | 70%         | 70%        | 100%                     |             |             |             |        |           |         |
| a2.5  | Percentage of individuals provided services within the prescribed process cycle time  | 70%              | 70%         | 70%         | 70%         | 70%        | 100%                     |             |             |             |        |           |         |
| <b>B Capacity Building Services</b>                                   |   |                  |             |             |             |            |                          |             |             |             |        |           |         |
| b2.1  | No. of beneficiaries provided with livelihood assistance                              |                  |             |             |             |            |                          |             |             |             |        |           |         |
|   | <i>DILP (Regular)</i>   | 308              | 466         | 466         | 304         | 1,544      | 273                      |             |             |             | 273    |           |         |
|   | <i>Individual</i>   |                  |             |             |             |            | 237                      |             |             |             | 237    |           |         |
|   | <i>Group</i>  |                  |             |             |             |            | 36                       |             |             |             | 36     |           |         |
|   | <i>Amount of Assistance</i>   | 6,160,000        | 9,320,000   | 9,320,000   | 6,070,000   | 30,870,000 |                          |             |             |             | 0      |           |         |
| b2.4  | No. of beneficiaries under SPES   |                  | 9,530       |             | 1,059       | 10,589     | 0                        |             |             |             | 0      |           |         |
| b2.5  | SPES beneficiaries graduated from TECHVOC or college                                  |                  | 2,565       |             | 285         | 2,850      | 0                        |             |             |             | 0      |           |         |
| b2.6  | Percentage of beneficiaries who rate the services provided as satisfactory and better | 70%              | 70%         | 70%         | 70%         | 70%        | 0%                       |             |             |             | 0%     |           |         |
| b2.7  | Percentage of workers provided services within the prescribed process cycle time      | 100%             | 100%        | 100%        | 100%        | 100%       | 100%                     |             |             |             |        |           |         |
| <b>MFO 3 : LABOR FORCE WELFARE SERVICES</b>                           |   |                  |             |             |             |            |                          |             |             |             |        |           |         |
| 3.1   | No. of workers served   |                  |             |             |             |            |                          |             |             |             |        |           |         |

| Particulars   | UACS CODE | Physical Targets |             |             |             |          | Physical Accomplishments |             |             |             |            | Variance  | Remarks |
|---|-----------|------------------|-------------|-------------|-------------|----------|--------------------------|-------------|-------------|-------------|------------|-----------|---------|
|   |           | 1st Quarter      | 2nd Quarter | 3rd Quarter | 4th Quarter | TOTAL    | 1st Quarter              | 2nd Quarter | 3rd Quarter | 4th Quarter | TOTAL      |           |         |
| 1   | 2         | 3                | 4           | 5           | 6           | 7        | 8                        | 9           | 10          | 11          | 12         | 13=(7-12) | 14      |
| - OFWs provided welfare services  |           | 40               | 40          | 40          | 40          | 160      | 23                       |             |             |             | 23         |           |         |
| - No. of workers/employers reached through labor and employment education program (Enhanced Labor Education Program)  |           | 720              | 721         | 721         | 721         | 2,883    | 591                      |             |             |             | 591        |           |         |
| - No. of union members/officers granted training (WODP)   |           |                  | 122         |             |             | 122      | 0                        |             |             |             | 0          |           |         |
| - Workers provided FWP Welfare Services   |           | 200              | 200         | 200         | 200         | 800      | 51                       |             |             |             | 51         |           |         |
| - Workers in the informal sector facilitated enrollment to govt various social security schemes   |           | 492              | 739         | 739         | 492         | 2,462    | 477                      |             |             |             | 477        |           |         |
| - Children prevented from worst forms of child labor  |           |                  |             |             |             | Variable | 0                        |             |             |             | 0          |           |         |
| - Workers provided services under Social Amelioration Program   |           | 25               | 25          | 25          | 25          | 100      | 63                       |             |             |             | 63         |           |         |
| 3.2 Percentage of beneficiaries who rate the services provided as satisfactory and better   |           | 70%              | 70%         | 70%         | 70%         | 70%      | 100%                     |             |             |             | 100%       |           |         |
| 3.3 100% of affected workers provided services within the PCT   |           |                  |             |             |             |          |                          |             |             |             |            |           |         |
| - % of workers affected by economic crisis and natural/manmade disaster (DOLE AMP)  |           | 100%             | 100%        | 100%        | 100%        | 100%     | 0%                       |             |             |             |            |           |         |
| <b>MFO 4 : EMPLOYMENT REGULATION SERVICES</b>   |           |                  |             |             |             |          |                          |             |             |             |            |           |         |
| 4.1 No. of establishments assessed  |           | 228              | 342         | 342         | 228         | 1,140    | 207                      |             |             |             | 207        |           |         |
| 4.2 No. of workers covered as a result of inspections conducted   |           | 3,420            | 5,130       | 5,130       | 3,420       | 17,100   |                          |             |             |             | 0          |           |         |
| 4.5 Disposition Rate (SpEED)  |           | 100%             | 100%        | 100%        | 100%        | 100%     | 44%<br>(211/478)         |             |             |             | 70%        |           |         |
| 4.6 % of complaints and RFAs settled within 30 days from filing (SENA)  |           | 75%              | 75%         | 75%         | 75%         | 75%      | 50% (61/121)             |             |             |             | 59%        |           |         |
| 4.5 Percentage of applications for permits/licenses/registrations processed within PCT  |           |                  |             |             |             |          |                          |             |             |             |            |           |         |
| - Compliance with the prescribed cycle time in the issuance of Certificate of Registration of Contractors/Sub-Contractors (1 working day upon receipt of payment of registration fee) |           | 100%             | 100%        | 100%        | 100%        | 100%     | 0%                       |             |             |             | 100% (4/4) |           |         |

| Particulars  | UACS CODE | Physical Targets |             |             |             |       | Physical Accomplishments |             |             |             |                | Variance  | Remarks |
|--|-----------|------------------|-------------|-------------|-------------|-------|--------------------------|-------------|-------------|-------------|----------------|-----------|---------|
|  |           | 1st Quarter      | 2nd Quarter | 3rd Quarter | 4th Quarter | TOTAL | 1st Quarter              | 2nd Quarter | 3rd Quarter | 4th Quarter | TOTAL          |           |         |
| 1  | 2         | 3                | 4           | 5           | 6           | 7     | 8                        | 9           | 10          | 11          | 12             | 13=(7-12) | 14      |
| - Compliance with the prescribed cycle time in the issuance of Certificate of Accreditation of Safety and Health Practitioners (10 working day upon receipt complete documents, interviewed and paid the required fee) |           | 100%             | 100%        | 100%        | 100%        | 100%  | 100% (6/6)               |             |             |             | 100% (2/2)     |           |         |
| - Compliance with the prescribed cycle time in the issuance of Certificate of Registration of Union (1 working day upon receipt of payment of registration fee)  |           | 100%             | 100%        | 100%        | 100%        | 100%  | No transaction           |             |             |             | No transaction |           |         |
| - Compliance with the prescribed cycle time in the issuance of Certificate of Registration of Worker's Organization (1 working day upon receipt of complete documents and payment of registration fee)                 |           | 100%             | 100%        | 100%        | 100%        | 100%  | 100% (32/32)             |             |             |             | 100% (16/16)   |           |         |
| - Compliance with the prescribed cycle time in the issuance of Certificate of CBA Registration (1 working day upon receipt of complete documents and payment of registration fee)                                      |           | 100%             | 100%        | 100%        | 100%        | 100%  | No transaction           |             |             |             | No transaction |           |         |
| - Compliance with the prescribed cycle time in the issuance of Certificate that the Company has No Pending Case (maximun of 3 working days upon receipt of complete documents)   |           | 100%             | 100%        | 100%        | 100%        | 100%  | 100% (9/9)               |             |             |             | 100% (9/9)     |           |         |
| - Compliance with the prescribed cycle time in the issuance of Private Recruitment and Plancement Agency (PRPA) license (10 working days upon filing of application and payment of fees and bonds)                     |           | 100%             | 100%        | 100%        | 100%        | 100%  | No transaction           |             |             |             | No transaction |           |         |
| - Compliance with the prescribed cycle time in the issuance of authority to Operate Branch Office (10 working days upon filing of application and payment of fees and bonds)   |           | 100%             | 100%        | 100%        | 100%        | 100%  | No transaction           |             |             |             | No transaction |           |         |
| - Compliance with the prescribed cycle time in the issuance of authority to recruit (1 working day after filing of application and payment of fees and bonds)  |           | 100%             | 100%        | 100%        | 100%        | 100%  | No transaction           |             |             |             | No transaction |           |         |
| - Compliance with the prescribed cycle time in the issuance of Job Fair clearance (5 working days after receipt of documents) Note: different from Job Fair permit   |           | 100%             | 100%        | 100%        | 100%        | 100%  | 100% (9/9)               |             |             |             | 100% (17/17)   |           |         |

| Particulars  | UACS CODE | Physical Targets                |             |             |             |                               | Physical Accomplishments |             |             |             |                  | Variance  | Remarks |  |
|--|-----------|---------------------------------|-------------|-------------|-------------|-------------------------------|--------------------------|-------------|-------------|-------------|------------------|-----------|---------|--|
|  |           | 1st Quarter                     | 2nd Quarter | 3rd Quarter | 4th Quarter | TOTAL                         | 1st Quarter              | 2nd Quarter | 3rd Quarter | 4th Quarter | TOTAL            |           |         |  |
| 1  | 2         | 3                               | 4           | 5           | 6           | 7                             | 8                        | 9           | 10          | 11          | 12               | 13=(7-12) | 14      |  |
| - Compliance with the prescribed cycle time in the issuance of Alient Employment Permits (AEPs) (3 working days or 24 hours after publication if filed at Regional Office; 5 working days if filed at Field Office)  |           | 100%                            | 100%        | 100%        | 100%        | 100%                          | 100% (299/299)           |             |             |             | 100% (1022/1022) |           |         |  |
| - Compliance with the prescribed cycle time in the issuance of Working Child (WCP) (8 hours from receipt of documents and payments)  |           | 100%                            | 100%        | 100%        | 100%        | 100% of applications received | No transaction           |             |             |             | No transaction   |           |         |  |
| <b>Part B</b>  |           |                                 |             |             |             |                               |                          |             |             |             |                  |           |         |  |
| <b>Other Major Programs and Projects monitored by the President through PMS</b>  |           |                                 |             |             |             |                               |                          |             |             |             |                  |           |         |  |
| <b>1. Career Guidance Advocacy Program</b>   |           |                                 |             |             |             |                               |                          |             |             |             |                  |           |         |  |
| Capacity-building activities conducted covering at least 50% of the total number of 2015 membership of Networks of Career Guidance Advocates of the Philippines (NCGAPS) in the region   |           |                                 |             |             |             | 2                             | 0                        |             |             |             | 0                |           |         |  |
| Career Guidance and Employment Coaching (CGEC) Activities conducted in at least 10% of the total number of public education and training institutions (public high schools, TESDA Training Institutions and State Universities and Colleges) in the region |           |                                 |             |             |             | 42                            | 35                       |             |             |             | 35               |           |         |  |
| <b>2. Strengthening the Labor Market Information</b>   |           |                                 |             |             |             |                               |                          |             |             |             |                  |           |         |  |
| No. of Individuals Reached   |           | 23,334                          | 23,334      | 23,334      | 23,334      | 93,336                        | 30,575                   |             |             |             | 30,575           |           |         |  |
| No. of Institutions Reached  |           | 229                             | 229         | 229         | 228         | 915                           | 228                      |             |             |             | 228              |           |         |  |
| <b>4. Government Internship Program (GIP)</b>  |           |                                 |             |             |             |                               |                          |             |             |             |                  |           |         |  |
| No. of beneficiaries   |           | Variable (Special Program Fund) |             |             |             |                               |                          | 178         |             |             |                  | 178       |         |  |
| <b>5. Special Project: TUPAD (Special Project Fund)</b>  |           |                                 |             |             |             |                               |                          |             |             |             |                  |           |         |  |
| No. of beneficiaries   |           | Variable (Special Program Fund) |             |             |             |                               |                          | 1,540       |             |             |                  | 1,540     |         |  |
| <b>6. Industrial Tripartite Councils (ITCs)</b>  |           |                                 |             |             |             |                               |                          |             |             |             |                  |           |         |  |
| Resolution/Position Paper/Manifesto on labor and employment issues submitted to NTIPC  |           |                                 |             | 1           |             | 1                             | 0                        |             |             |             | 0                |           |         |  |
| Regular Quarterly meetings conducted   |           | 1                               | 1           | 1           | 1           | 4                             | 0                        |             |             |             | 0                |           |         |  |
| <b>Prepared by:</b>  |           | <b>Approved by:</b>             |             |             |             |                               |                          |             |             |             |                  |           |         |  |

| Particulars  | UACS<br>CODE | Physical Targets                                |             |             |             |       | Physical Accomplishments |             |             |             |       | Variance  | Remarks |
|--|--------------|---|-------------|-------------|-------------|-------|--------------------------|-------------|-------------|-------------|-------|-----------|---------|
|  |              | 1st Quarter                                     | 2nd Quarter | 3rd Quarter | 4th Quarter | TOTAL | 1st Quarter              | 2nd Quarter | 3rd Quarter | 4th Quarter | TOTAL |           |         |
| 1  | 2            | 3   | 4           | 5           | 6           | 7     | 8                        | 9           | 10          | 11          | 12    | 13=(7-12) | 14      |
| <u>EVELYN U. YANGO</u><br>Planning Service / Planning Officer<br>Date: |              | <u>MANUEL C. ROLDAN</u><br>Agency Head<br>Date: |             |             |             |       |                          |             |             |             |       |           |         |











